

# **BENEFICIAL SOCIETY OF VICTOR EMMANUEL II**

311 HAZEL ST.  
READING, PA 19611  
610-375-3431  
www.ve-ii.com

## **PARTY BOOKINGS**

### **General Guidelines:**

1. All parties must be booked through the general manager, Alex Casantini
2. Parties must be booked by an active Beneficial or Social Member, who will be responsible for the conduct of their guests and payment for all services. No separate checks.
3. Parties will be booked on a first come, first served basis. A \$50.00 deposit, in the form of cash or check, will be required to hold a date. The deposit will be deducted from the total bill at the time of payment.
4. There will be a pre-determined minimum dollar amount required per party.
5. Party guests are required to remain with the party.
6. Decorations should be kept to a minimum and removed at the end of the event. Please do not attach anything to walls or ceiling.
7. An 18% gratuity will be added to all bills
8. You may bring desserts, cakes, fruit trays, etc., however, any other food items are not allowed unless previous arrangements have been made through the GM. For any allowed foods brought in, you must provide your own disposable plates and take out containers. A charge will be added to your bill if we must provide.
9. No outside beverages of any kind will be allowed.

**We thank you for choosing our establishment for your party.**

**Board of Directors, VE II**

Member name \_\_\_\_\_ Party date \_\_\_\_\_

Deposit Paid \_\_\_\_\_ Number of guest's \_\_\_\_\_ Time \_\_\_\_\_

Contact # \_\_\_\_\_ Manager \_\_\_\_\_

Member Signature x \_\_\_\_\_